**Volunteer Application Form**

# The Pankhurst Trust (Incorporating Manchester Women’s Aid)

The Pankhurst Centre encompasses a small museum and heritage centre at No. 62 Nelson Street and a women’s community centre that provides activities and events run by women, for women, at No. 60 Nelson Street. The building offers both a unique place to learn about, and be in the place where the first meeting of the WSPU was held in 1903, and also somewhere where a wide range of women can learn together, work on projects and socialise. The heritage museum pays tribute to the Pankhurst family and the Suffragettes, as well as having information on other social and politically important information from the turn of the 20th Century.

All information given on this form is for the purpose of providing an appropriate, quality volunteering programme. Your personal details will not be shared outside of our organisation without your consent. Further details of our Privacy Notice are available on request to [l.warner@pankhursttrust.org](mailto:l.warner@pankhursttrust.org)

## PERSONAL DETAILS

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| --- |
| **First Name(s) Known as:** |
| **Surname: Title:** |
| **Previous Surname (if applicable)** |
| **Have you ever been known by any other name?** please circle **Yes No** |
| **If yes please give details:** |
| **Address: Postcode:** |
| **Telephone / Mobile No:** |
| **Email: Ethnicity:** |
| **Preferred contact method:** please circle **Telephone Mobile Email** |
| **Disability and Reasonable Adjustments (This Information is Confidential)** **:** Please give any details |
| **Date of Birth:** |

## INTERESTS, SKILLS & KNOWLEDGE

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| --- | --- | --- | --- | --- | --- |
| **What role would you like to do at the**  **Pankhurst Centre?** please circle | Heritage Guide Volunteer | Drop-in Volunteer | Archiving Volunteer | Refuge Play worker | No preference |

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| **Please indicate if you speak any languages and at what level (especially Polish, Urdu and Arabic):** |

**Do you Drive?** Yes / No Please circle

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| --- | --- |
| **What skills would you like to develop as a volunteer?**  NB: we offer limited training/support to volunteers) |  |

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| **Please indicate if you are currently, or have previously accessed any Domestic abuse support Services:** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **When are you able to volunteer?**  (Please circle)  AM: 09.30 -1.00  PM: 1.00 – 16.30 | Mon    am / pm | Tues    am / pm | Weds    am / pm | Thurs    am / pm | Fri    am / pm | Sat    am / pm | Sun    am / pm |
| **How often can you volunteer?** (Please circle) | Once a week Every other week Once a month    Special Events Term time only Other: please specify | | | | | | |

## DISCLOSURE OF CRIMINAL RECORDS & POLICE CLEARANCE

A criminal record will not necessarily exclude you from employment .The information provided will be treated as strictly confidential and will only be considered in relation to the job for which you are applying. You are required to disclose any ‘unspent’ criminal convictions in line with the Rehabilitation of Offenders Act 1974.

However, if you are applying for work which involves substantial opportunity for access to children or vulnerable adults, you are required to give details of criminal convictions, cautions, reprimands or final warnings even if they are regarded as ‘spent’. The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers, and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found at the Disclosure and Barring Service website www.gov.uk .Should you identify that you have a criminal record this will be discussed in confidence at interview.

Have you ever been convicted of a criminal offence which is not ‘protected’?

Please circle: **Yes No**

If ‘YES,’ please ask for disclosure form:

## REFERENCES

Please give details of two referees who are not related to you, from whom references about your suitability for the role can be obtained. **If presently employed, one must be your current employer.** Please provide the appropriate company contact details, we would normally contact the Human Resources Department for a reference. **If unemployed, one must be your most recent employer**. In the absence of previous employment experience a character reference from your head teacher / tutor or related to relevant voluntary work is acceptable.

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| **Referee 1** | **Referee 2** |
| Company Name (If applicable): | Company Name (if applicable): |
| Line Manager Name: | Name of referee: |
| Company address: | Address: |
| Company postcode | Postcode: |
| Telephone / Mobile No: | Telephone / Mobile No: |
| Email Address: | Email address: |
| How long has the referee known you? | How long has referee known you? |
| In what capacity?  Employer Colleague Personal | In what capacity?  Employer Colleague Personal |

## Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_